

# 4th Quarter Financial Report As of December 31, 2018



#### Introduction

The 4th Quarter 2018 financial report is presented herein. The intent of the financial report is to provide an overview of financial activity for the period of January 1, 2018 through December 31, 2018.



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# 4th Quarter Financial Report

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#### **OPERATING REVENUES**

Total operating revenue for the twelve month period ended December 31, 2018, was nearly equal to the budgeted amount. The variance between year-to date actuals and the budget was only \$289,062 or 1.7%. The table below lists actual on-going revenues, dollar variance to budget, and the percent of budget received. Selected revenues are highlighted below with additional information.

	2015	2016	2017	20	18		% of Budget
Operating Revenue	YTD	YTD	YTD	Budget	YTD	\$ Variance	Received
Property Tax	\$ 3,528,637	\$ 3,621,674	\$ 3,631,672	\$ 3,799,432	\$ 3,746,876	\$ (52,556)	99%
Sales Tax	2,716,911	3,550,844	2,709,465	2,913,630	2,999,736	86,106	103%
Criminal Justice Sales Tax	619,398	677,710	687,308	695,040	749,411	54,371	108%
Utility Tax - Electric	724,350	775,136	749,676	799,720	721,794	(77,926)	90%
Utility Tax - Natural Gas	403,305	369,834	417,273	459,670	368,020	(91,650)	80%
Utility Tax - Telecom	415,071	387,844	304,808	489,450	298,450	(191,000)	61%
Utility Tax - Cable TV	438,843	302,853	203,248	377,430	283,778	(93,652)	75%
Gambling Tax	68,085	73,102	44,892	41,390	94,638	53,248	229%
Leasehold Excise Tax	-	840	3,680	-	3,896	3,896	n/a
Professional & Occupations Lic.	25	-	300	980	906	(74)	92%
Franchise Fees - Cable TV	309,123	325,212	279,350	337,600	261,495	(76,105)	77%
General Business Licenses	7,528	7,564	8,337	8,120	8,543	423	105%
Transient Sales Licenses	2,132	1,564	2,535	1,770	1,727	(43)	98%
Animal License Sales Rebate	11,729	-	4,260	-	11,155	11,155	n/a
Marijuana Excise Tax	-	-	9,547	-	62,859	62,859	n/a
City Assistance/State of WA	108,161	65,993	-	79,330	-	(79,330)	n/a
Liquor Excise Tax	65,967	115,242	119,491	20,930	125,876	104,946	601%
Liquor Profits	212,311	212,773	209,299	223,510	206,319	(17,191)	92%
Sale of Maps & Publications	168	110	93	140	126	(14)	90%
IT Training Fee	-	-	-	13,360	-	(13,360)	0%
Passport Filing Fees	10,300	11,800	11,600	13,680	14,155	475	103%
Non-Traffic Infraction Penalty	8,573	-	-	290	-	(290)	0%
Investment Interest	66,702	(12,441)	65,564	50,680	160,822	110,142	317%
Miscellaneous	7,481	2,015	6,365	5,670	49,884	44,214	880%
Economic Development	-	-	24,700	24,700	14,590	(10,110)	n/a
Risk Management	-	1,125	5,500	-	-	-	n/a
Community Development	750,446	602,448	1,330,025	1,175,370	958,878	(216,492)	82%
Public Safety	212,964	209,951	327,638	315,280	300,196	(15,084)	95%
Parks Maintenance	24,552	27,262	30,461	30,650	31,057	407	101%
Lake Wilderness Lodge	238,985	264,933	409,673	316,000	403,101	87,101	128%
Recreation	508,193	545,429	554,179	575,020	685,719	110,699	119%
Public Works Administration	166,980	171,705	217,267	222,090	170,356	(51,734)	77%
Public Works Maintenance	5,529	5,368	5,596	3,600	4,415	815	123%
Motor Vehicle Fuel Tax-City Streets	503,214	516,112	514,075	514,730	514,481	(249)	100%
Multimodal Transpo City	-	25,274	26,063	28,640	35,038	6,398	122%
MVA Transpo City	7,360	17,040	22,805	18,540	30,659	12,119	165%
Waste Reduction and Recycling	127,701	120,667	104,867	100,330	98,743	(1,587)	98%
Proceeds - Sale of Capital Assets	-	-	-	3,010,000	3,010,000	-	n/a
Transfers	61,956	61,699	49,014	75,430	25,443	(49,987)	34%
TOTAL	\$ 12,332,679	\$ 13,058,683	\$ 13,090,627	\$ 16,742,202	\$ 16,453,140	\$ (289,062)	98%

**Property Tax** represents 28% of total operating revenue in 2018. Property Tax revenue increased 3% or \$115,204 over 2017 and the collection rate for this year was ninety-nine percent (99%).

**Sales Tax** revenue is the second largest operating revenue for the City at 22%. The actual revenue exceeded the budget by three percent (3%) or \$86,106. The year-end total of \$2,999,736 is \$290,271 or 10.7% higher than 2017.

**Criminal Justice Sales Tax** is a 0.1% sales tax imposed at the county level and shared with cities based on a per capita basis. In 2018, revenue was \$749,411 or 5.6% of total operating revenue and grew 8.3% compared to 2017.

Marijuana Excise Tax is a state shared revenue based on per capita and retail locations. The first distribution to cities was in 2017 for the second half the year. In 2018, the actual revenue of \$62,859 reflects a full year of the shared distribution by the State.

**City Assistance** was budgeted at \$79K; however, the City did not qualify to receive assistance in 2017 or 2018. The Legislature adopted ESSB 6050 in 2005 (RCW 43.08.290) to provide financial assistance to cities and counties. A portion of the State Real Estate Excise Tax (REET) funds the distributions. Complex formulas that depend on local sales tax revenues relative to the statewide average and other criteria depending on population determine the distributions.

**Community Development** revenue ended the year 28% below the prior year and 18% below the budgeted amount for 2018. This is due primarily to two large commercial projects (Ascend and Monarch) that were completed in 2017. The total of single family residential permits issued in 2018 was 120. This is only four less than 2017 and indicates that residential development has seen comparable activity.

**Recreation** revenue has exceeded budget expectations by \$110,699 with total revenue at \$685,719. At 19% above expectations, recreation increased 23% over the prior year. There was an accounting change in revenue recognition that contributed to the increase. Parks Maintenance-related revenue is for activities, like picnic shelter rentals, which occur primarily in the summer months.

**Lake Wilderness Lodge** revenue is at 128% of budget as of December 31, 2018, which is slightly lower than 2017 earnings.

**Proceeds from Sales of Capital Assets** of \$3.01M are a result of the sale of the 216<sup>th</sup> Ave SE property. The net proceeds of the sale, \$2.7M, are designated as funding for Summit Park ballfields in 2018.

#### **OPERATING EXPENDITURES**

Total expenditures before interfund transfers ended the year 6.2% under budget at \$13.8 million, and 22% under budget when interfund transfers are included. The table below lists all on-going operating expenditures by department along with a budget variance, and percentage of budget expended.

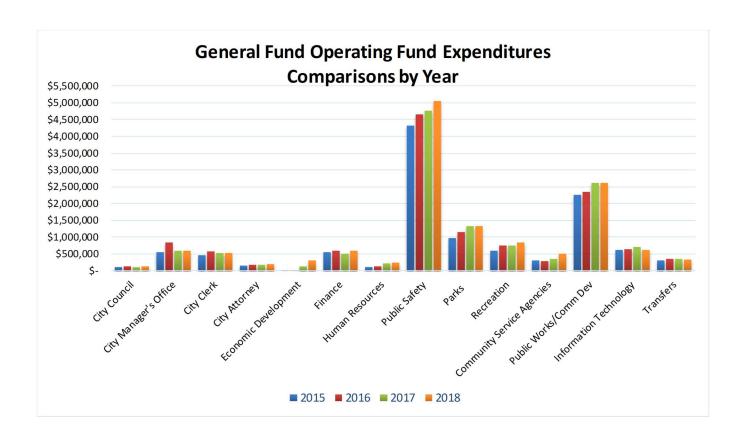
	2015	2016	2017	2018		]	% of Budget
Operating Expenditures	YTD	YTD	YTD	Budget	YTD	\$ Variance	Expended
City Council	\$ 106,200	\$ 129,939	\$ 119,191	\$ 133,410	\$ 134,885	\$ 1,475	101%
City Manager's Office	406,195	673,850	423,061	445,660	429,806	(15,854)	96%
City Clerk	463,882	554,312	514,251	578,710	521,937	(56,773)	90%
City Attorney	160,801	177,115	168,088	190,940	194,374	3,434	102%
Economic Development	12,735	6,193	127,848	330,732	308,746	(21,986)	93%
Finance	560,322	604,307	518,084	608,780	603,157	(5,623)	99%
Human Resources	114,354	127,263	221,415	239,340	246,063	6,723	103%
Community Development	852,035	783,826	989,371	1,043,280	967,960	(75,320)	93%
Public Safety	4,310,932	4,661,409	4,774,498	5,249,540	5,055,832	(193,708)	96%
Emergency Operations	499	11,126	14,769	15,500	12,859	(2,641)	83%
Parks Administration	262,625	376,600	410,993	480,700	423,316	(57,384)	88%
Parks Maintenance	323,228	358,333	417,513	466,670	422,736	(43,934)	91%
Lake Wilderness Lodge	384,294	410,399	490,205	520,690	488,873	(31,817)	94%
Recreation Administration	213,087	280,303	275,550	340,430	321,611	(18,819)	94%
Recreation Programs	385,772	463,110	473,945	519,230	525,393	6,163	101%
Community Events	151,362	164,577	185,443	154,440	175,177	20,737	113%
Community Service Agencies	308,826	295,584	351,658	504,960	500,328	(4,632)	99%
Public Works Administration	517,998	598,011	568,697	780,560	590,690	(189,870)	76%
Public Works Maintenance	726,811	811,247	923,712	920,760	910,915	(9,845)	99%
Lake Management	61,956	61,699	47,851	89,391	55,960	(33,431)	63%
Waste Reduction & Recycling	103,682	98,335	85,561	73,030	94,716	21,686	130%
Information Technology	625,523	639,045	701,430	842,172	629,638	(212,534)	75%
Non-Departmental	-	-	4,485	188,430	196,658	8,228	104%
	11,053,118	12,286,581	12,807,617	14,717,355	13,811,631	(905,724)	93.8%
Transfers	302,488	349,904	352,013	3,446,191	342,027	(3,104,164)	10%
TOTAL	\$11,355,605	\$12,636,485	\$13,159,630	\$ 18,163,546	\$ 14,153,658	\$ (4,009,888)	78%

**Community Events** ended the year \$20,737 or 13% above the budgeted amount. The table below shows the event with the budget, year-end actual expenditures, and the budget variance.

Event Title	Budget	YTD actual	Budget Variance
Independence Day Celebration	\$ 35,960	\$ 41,009	\$ -5,049
Hometown Holidays	24,100	29,379	-5,279
Music in the Park	23,750	26,439	-2,689
Event Concessions	14,800	13,533	1,267
Kid's Festival	9,200	10,778	-1,578
Bike Challenge	3,540	3,732	-232
Maple Valley Day	35,170	42,207	-7,037
Fishing Derby	7,920	8,060	-140
Total	\$154,440	\$175,177	\$-20,737

**Waste Reduction & Recycling** was expected to have \$73,030 in operating expenditures; but, the actuals were \$21,686 higher. During 2018, staff time and related benefits were allocated to actual activities. This created higher expenditures in Waste Reduction and Recycling but reduced the payroll costs under Lake Management.

**Non-departmental** expenditures include the costs related to the sale of land, such as the land survey, conveyance fee, and the real estate commission. A budget amendment estimated these costs, but the actual outlays were \$8,228 higher.

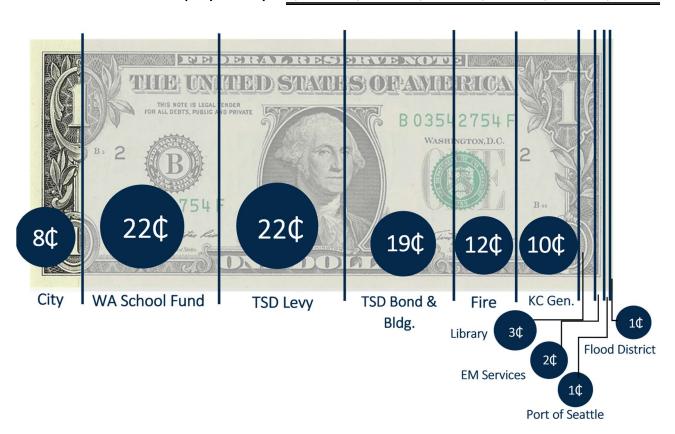


## **Property Tax Levy**

The City's property tax levy per \$1,000 of assessed value decreased in 2018 from \$1.13 to \$1.04. This is because the City's total assessed valuation is increasing at a higher rate than the City's allowable property tax increase. The City's portion makes up only 8% of total property tax assessed in Maple Valley.

#### **Property Tax Levy Per \$1000 AV**

	2013	2014	2015	2016	2017	2018
Direct Regular and Special						
City of Maple Valley	\$ 1.55	\$ 1.47	\$ 1.25	\$ 1.19	\$ 1.13	\$ 1.04
Overlapping Regular and Special						
State School Fund	\$ 2.57	\$ 2.47	\$ 2.29	\$ 2.17	\$ 2.03	\$ 2.92
King County General	1.54	1.52	1.35	1.48	1.38	1.32
Port of Seattle	0.23	0.22	0.19	0.17	0.15	0.14
Emergency Medical Services	0.30	0.34	0.30	0.28	0.26	0.24
Ferry District	-	-	-	-	-	-
King County Flood District Special Levy	0.13	0.15	0.14	0.13	0.12	0.11
Rural Libray	0.57	0.56	0.50	0.48	0.45	0.41
Tahoma School District Special Levy	3.95	3.73	3.26	3.12	3.00	2.84
Tahoma School District Bond & Bldg	2.30	3.48	2.91	3.05	2.83	2.57
Fire District #43	 1.74	1.86	1.94	1.68	1.31	1.56
Sub Total Overlapping	\$ 13.33	\$ 14.33	\$ 12.88	\$ 12.56	\$ 11.54	\$ 12.10
Total Property Tax Levy	\$ 14.88	\$ 15.80	\$ 14.13	\$ 13.75	\$ 12.67	\$ 13.14



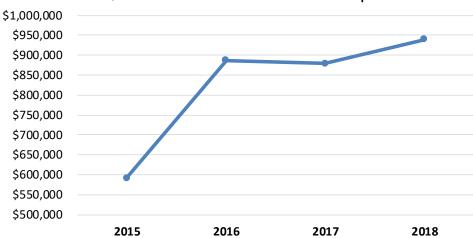
## **Local Sales Tax Revenue**

The City's Sales & Use Tax revenue was \$60,827 or 7% higher in the 4th Quarter of 2018 than in the 4th Quarter of 2017. On an annual basis, total revenue increased by 10% or \$328,041 in comparison with 2017. Retail trade is the largest category of sales tax revenue at 37%, followed by construction at 24% and accommodation & food at 12%. The tables below provide a monthly comparison of sales tax revenue by month and revenue by categories by year.

	2015	2016			2017	2018		
Month	Actual		Actual		Actual	Actual		
October	\$ 227,176	\$	277,646	\$	272,788	\$	297,168	
November	193,768		265,275		247,919		285,916	
December	171,031		344,004		357,978		356,428	
Total	\$ 591,975	\$	886,925	\$	878,685	\$	939,512	

Taxable Sales \$28,189,286 \$42,234,524 \$41,842,143 \$44,738,667

## 4th Quarter Sales Tax Revenue Comparison



#### Local Sales Tax Revenue Monthly Comparison

	2015	2016 2017				2018
Month	Actual	Actual		Actual		Actual
January February March April	\$ 183,519 184,632 203,507 192,427	\$ 226,569 253,954 308,119 305,133	\$	250,654 246,559 277,651 259,032	\$	264,424 234,143 308,255 279,085
May June	209,001 233,130	260,618 351,172		278,606 294,215		320,029 322,023
July	241,303	309,179		275,743		337,734
August September	224,920 240,661	317,263 331,912		282,349 293,079		322,457 336,952
October	227,176	277,646		272,788		297,168
November	193,768	265,275		247,919		285,916
December	171,031	344,004		357,978		356,428
Total	\$ 2,505,075	\$ 3,550,844	\$	3,336,573	\$	3,664,614

Taxable Sales \$ 119,289,262 \$ 169,087,817 \$ 158,884,429 \$ 174,505,405

# Local Sales Tax Revenue By Category

Category	2015	2016	2017	2018
Retail Trade	\$ 1,055,602	\$ 1,146,091	\$ 1,261,409	\$ 1,374,199
Services	136,460	151,259	156,723	141,214
Construction	424,116	1,233,204	836,040	896,895
Accommodation & Food Svce	326,877	384,528	408,556	430,996
Information	135,567	135,091	141,236	147,098
Arts, Rec, & Entertain.	25,591	28,753	35,079	35,713
Admin,Supp,Waste Mgt,Remediation	70,006	74,622	80,524	199,778
Transp/Utilities/Warehousing	10,070	12,025	11,890	17,149
Wholesaling	128,441	147,618	164,380	172,009
Manufacturing	40,495	36,904	62,601	45,949
Other	8,947	24,500	8,491	66,889
Finance/Insur/Real Est.	73,146	98,816	88,841	93,136
Public Administration	69,760	77,433	80,803	43,591
Total	\$ 2,505,075	\$ 3,550,844	\$ 3,336,573	\$ 3,664,614

Sales Tax by Category is provided by Microflex TaxTools

<sup>\*</sup>The discrepancy between Operating Revenues (Pg. 4) and the data presented on this page reflects the allocation of sales tax to the Lake Wilderness Golf Course Fund as well as the 2-month lag between sales tax being earned and remitted. The totals on this page are known remittances as of the date of this report and are inclusive of the General Fund and Lake Wilderness Golf Course Fund portions.

#### **Real Estate Excise Tax**

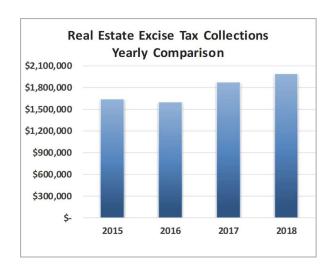
The City levies a 0.50% Real Estate Excise Tax on all real estate sales. This 0.50% is divided up into the First 0.25% (REET 1) and the Second 0.25% (REET 2). These two revenue sources face different spending restrictions per RCW 82.46.010 and RCW 82.46.035. REET revenue is received by the City in the second month after it is paid by the consumer. The preceding table presents REET revenue in the month it was *earned*.

The combined total of REET 1 and REET 2 revenues from January through December of each year are included in the table below.

	2015	2016		2017	2018
Month	YTD		YTD	YTD	YTD
January	\$ 88,085	\$	87,761	\$ 78,094	\$ 84,372
February	80,374		71,659	107,110	162,723
March	107,857		115,913	143,388	166,475
April	127,759		118,851	108,678	289,374
May	133,675		140,196	234,204	195,674
June	152,975		198,839	239,267	297,260
July	151,023		266,247	227,366	196,099
August	139,441		135,356	163,925	147,444
September	125,881		111,773	149,755	113,762
October	113,705		108,377	126,118	120,004
November	90,900		96,966	126,887	98,483
December	325,286		145,926	167,510	119,322
Totals	\$ 1,636,960	\$	1,597,864	\$ 1,872,303	\$ 1,990,992

Taxable Sales \$ 330,698,909 \$ 322,800,865 \$ 378,242,943 \$ 402,220,699

The total annual REET for 2018 is \$118K or 6% higher than the annual total for 2017. While there were 92 fewer homes sold during this time frame, the average selling price of all single family residential (SFR) homes increased by 12.4% or \$56K to \$507K. The annual average selling price of new and existing homes for 2018 is \$666,607 and \$474,165, respectively.





## **Development Services Fees**

Community Development revenue is made up of various Development Services Fees. Planning, Building, and Fire Marshal fees finished 2018 lower than the prior year by \$371K and at 82% of budget. The significant decrease in development revenue compared to 2017 is due to the fact that there were several large commercial projects (Ascend and Monarch) in 2017, which required a great deal of plan review and resulted in high permit fees.

There were 120 SFR permits issued in 2018, which is down only 4 from the total for 2017. The large commercial projects are moving forward as the Bonaventure Senior Living review was completed and the permit is ready to be issued; the Marques at Maple Valley, six-story mixed-use project, has passed the design review; and the CVS – Wilderness Village is in the design review phase.

	2015		2016		2017	2018			_		% of Budget	
	YTD		YTD		YTD		Budget		YTD	\$	Variance	Received
Planning Fees	\$ 54,065	\$	81,015	\$	87,398	\$	70,820	\$	53,363	\$	(17,458)	75%
<b>Building Fees</b>	656,300		481,830	1	,162,567		1,062,090		855,746		(206,344)	81%
Fire Marshall	80,782		39,603		80,060		42,460		49,770		7,310	117%
TOTAL	\$ 791,147	\$	602,448	\$1	,330,025	\$	1,175,370	\$	958,878	\$	(216,492)	82%

## Development Services Fees 4th Quarter, 2018 Comparison



#### **State Shared Revenues**

State Shared Revenues concluded the year at 11% ahead of budget and almost 8% above the 2017 annual amount. The Liquor Profits Tax is distributed by the State from licensing fees charged to distributors and retailers, while the Liquor Excise Tax is based on actual sales. When combined, the shared revenue on liquor has increased 1% over 2017.

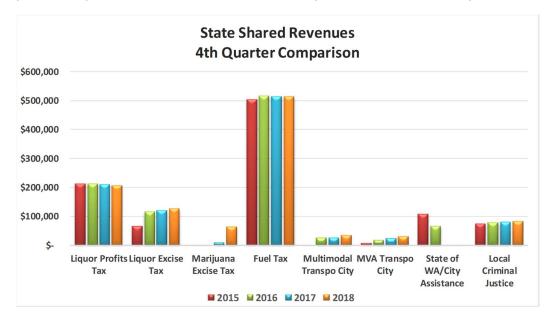
As stated above, the Marijuana Excise Tax was new revenue for 2017 and represented a partial year. The 2018 distribution of \$62,859 represents a full year.

The Motor Vehicle Fuel Tax (MVFT), Multimodal Funds, and MVA are distributed on a per capita basis and with the usage restricted for streets, roads, and highways. In 2018, the combined total distribution for transportation was 3% above the 2017 figure for the same period.

The Local Criminal Justice revenue distributions for our City include four programs: Population, Contracted Services, Special Program, and DUI and Other Criminal Justice Assistance. These revenues were higher than expected for the year and 2.6% above the 2017 amount of the comparable period.

	2015	2016		2017	2	018		% of Budget
Category	YTD	YTD		YTD	Budget	YTD	\$ Variance	Received
Liquor Profits Tax	\$ 212,311	\$ 212,77	3 \$	209,299	\$ 223,510	\$ 206,319	\$ (17,191)	92%
Liquor Excise Tax	65,967	115,24	2	119,491	20,930	125,876	104,946	601%
Marijuana Excise Tax	-		-	9,547	-	62,859	62,859	n/a
Motor Vehicle Fuel Tax	503,214	516,11	2	514,075	514,730	514,481	(249)	100%
Multimodal Transpo City	-	25,27	4	26,063	28,640	35,038	6,398	122%
MVA Transpo City	7,360	17,04	)	22,805	18,540	30,659	12,119	165%
State of WA/City Assistance	108,161	65,99	3	-	79,330	-	(79,330)	n/a
Local Criminal Justice	74,912	77,58	5	79,475	70,500	81,542	11,042	116%
Totals	\$ 971,925	\$ 1,030,01	\$	980,755	\$ 956,180	\$ 1,056,775	\$ 100,595	111%

The chart below provides a comparison of the State Shared Revenues for 2018 and the prior three years by source. This provides a quick view of the revenues with stability and those with variability.



#### **Vehicle Excise Tax**

The City's Vehicle Excise Tax was levied by the Transportation Benefit District (TBD) which was legally absorbed into the City in December 2015. The following chart details total Vehicle Excise Taxes *earned* from January through December 2018 regardless of when the revenue was remitted to the City. Vehicle Excise Tax ended the year 6% higher than the same period in 2017.

#### **Vehicle Excise Taxes**

	2015		2016			2017	2018		
Month	YTD			YTD	YTD			YTD	
January	\$	27,562	\$	27,720	\$	30,571	\$	33,482	
February		27,067		32,333		25,166		28,314	
March		33,898		36,452		38,056		41,255	
April		31,918		31,581		32,710		33,779	
May		32,254		30,967		36,868		37,243	
June		42,134		42,154		39,184		36,175	
July		28,948		26,037		30,155		39,382	
August		31,442		36,095		37,877		38,570	
September		28,809		29,462		28,750		30,591	
October		29,561		26,512		33,026		31,046	
November		22,711		24,730		27,918		25,859	
December		27,938		31,640		28,373		31,343	
Totals	\$	284,031	\$	292,802	\$	299,336	\$ 3	318,791	

## **Utility Tax**

The current Utility Tax rates for Maple Valley are accessed at the maximum percentage (6%). The taxes are received by the City one month after earned. In total, actual utility tax revenues are slightly lower (0.1%) than the same period of 2017. Electric, natural gas and telecom had decreases of \$27,882, \$49,253 and \$6,358, respectively, when compared to the prior year. The City has one cable TV provider, Comcast. In 2016, the cable TV utility rate was increased from three (3%) to six percent (6%). Around the same time, it was discovered that Comcast had incorrectly calculated and remitted their taxes. Credits were taken in 2016, 2017 and 2018 and record at the remittance amounts. This explains the decline in utility taxes for cable TV between these years.

Telecom has similar fluctuations between annual periods. This is the result of varied methods of reporting. Future reports will provide consistence for accurate comparability.

		2015		2016		2017	2018					% of Bu		
Category		YTD		YTD		YTD		Budget		YTD	\$١	/ariance	Received	
Electric	\$	724,350	\$	775,136	\$	749,676	\$	799,720	\$	721,794	\$	(77,926)	90%	
Gas		403,305		369,834		417,273		459,670		368,020		(91,650)	80%	
Telecom		415,071		387,844		304,808		489,450		298,450	(	(191,000)	61%	
Cable TV		438,843		302,853		203,248		377,430		283,778		(93,652)	75%	
TOTAL	\$:	1,981,568	\$:	1,835,667	\$1	1,675,006	\$ 2	2,126,270	\$:	1,672,041	\$(	454,229)	79%	

## **Parks and Recreation**

The Parks and Recreation Department is performing better than budgeted expectations in both revenues and expenditures for 2018. Total program revenues increased almost 15% between the annual periods of 2017 and 2018, and was 22% above the budget expectation in 2018. Total program expenditures were expected to increase by over 14%, but ended the year 9.7% higher than 2017, and at 4.3% under budget.

The noticeable increase in program revenues this year is partially due to a change in accounting in which revenues received in 2017 for programs occurring in 2018 are recognized as revenue in 2018. This more accurately matches revenues with related expenditures and complies with general accepted accounting principles (GAAP).

	2015 2016			2017 2018							% of Budget	
		YTD		YTD	YTD		Budget		YTD	\$	Variance	Rcvd./Expd.
Program Revenues												
Recreation Fees	\$	426,370	\$	443,967	\$ 445,576	\$	482,730	\$	599,002	\$	116,272	124%
LW Lodge		238,985		264,933	408,058		316,000		402,711		86,711	127%
Rental Revenue		24,367		26,887	29,214		2,680		150		(2,530)	6%
Event Concessions		19,296		22,781	26,024		21,930		19,803		(2,127)	90%
Donations/Grants/Misc		44,730		54,736	50,502		43,580		40,030		(3,550)	92%
Parks Maintenance		17,982		24,320	34,940		54,750		58,181		3,431	106%
<b>Total Program Revenues</b>	\$	771,730	\$	837,623	\$ 994,313	\$	921,670	\$	1,119,876	\$	198,206	122%
												_
Program Expenditures												
Parks Administration	\$	262,625	\$	376,600	\$ 410,993	\$	480,700	\$	423,316	\$	(57,384)	88%
Parks Maintenance		323,228		358,333	417,513		466,670		422,736		(43,934)	91%
Lake Wilderness Lodge		384,294		410,399	490,205		520,690		488,873		(31,817)	94%
Recreation Administration		213,087		280,303	275,550		340,430		321,611		(18,819)	94%
Beach Services		82,909		93,121	97,435		114,790		97,693		(17,097)	85%
Adult Sports		57,845		60,666	55,018		58,680		71,914		13,234	123%
Adult Classes		32,551		35,847	41,997		42,710		39,936		(2,774)	94%
Youth Sports		56,669		95,399	95,044		93,950		102,130		8,180	109%
Youth Classes		99,382		121,783	109,678		131,480		130,039		(1,441)	99%
Day Camp		55,456		56,293	74,773		77,620		83,682		6,062	108%
Parent's Night Out		959		-	-		-		-		-	n/a
Special Events		151,362		164,577	185,443		154,440		175,177		20,737	113%
Community Grants/Programs		308,826		295,584	351,658	L	504,960		500,328		(4,632)	99%
<b>Total Program Expenditures</b>	\$	2,029,193	\$	2,348,905	\$ 2,605,306	\$	2,987,120	\$	2,857,436	\$	(129,684)	96%

## **Lake Wilderness Golf Course**

As of December 31, 2018 the Lake Wilderness Golf Course shows revenues exceeding expenditures by \$31K. This is the result of revenues slightly under budget and expenditures less than expected. Total revenues for 2018 are \$1.1M, this is \$43.5K or 4% less than budget; yet, equals an increase of 2.1% over the same period in 2017. The majority of revenue, 79%, falls under Course Operations with Restaurant Operations at 20%.

Total expenditures were expected to be \$1.125M but the year-end actuals were 6% less. There was \$10,000 in restaurant improvements in the budget, but no spending took place.

	2015	2016	2017	20:	18		% of Budget
_	YTD	YTD	YTD	Budget	YTD	\$ Variance	Received
REVENUES							·
Administration	302	103	370	70	158	88	225%
Course Operations	800,313	767,645	795,320	822,300	854,195	31,895	104%
Restaurant Operations	299,596	264,731	247,562	307,660	209,546	(98,114)	68%
City Revenues	-	-	21,213	-	22,562	22,561.53	n/a
Transfers-In from General Fund	-	40,000	-	-	-	-	n/a
Total Revenues	1,100,211	1,072,479	1,064,465	1,130,030	1,086,461	(43,569)	96%
<b>EXPENDITURES</b>							
City Paid Expenditures	163,699	147,013	148,932	164,380	159,820	(4,560)	97%
Administration	118,219	145,444	128,606	121,770	133,706	11,936	110%
Course Operations	538,372	516,989	507,375	551,940	558,126	6,186	101%
Restaurant	275,465	264,474	243,535	277,330	203,692	(74,045)	73%
Restaurants Improvements	-	-	-	10,000	-	(10,000)	n/a
Total Expenditures	1,095,755	1,073,920	1,028,448	1,125,420	1,055,344	(70,483)	94%
Revenue Over Expenditures	4,456	(1,441)	36,017	4,610	31,117	26,507	675%

## **Public Safety**

Public Safety includes the Police Department, Emergency Operations Center/Emergency Preparedness, Municipal Court, and Jail services.

Public Safety revenues for December 31, 2018 overall are 5% below budgeted expectations and experienced a small decrease of \$27,442 from the 2017 revenues. On the expenditure side, the year-end actuals were 4% lower than forecasted. The net of revenue and expenditures were \$4.8M, 4%, or \$181,000 lower than budgeted.

Upon completion of the annual reconciliation by King County, the City had a credit of \$93,965 at the end of 2017 which was recognized in 2018. Rather than take the credit against the first invoice, the City created a separate line item to reserve the credit to offset potential retroactive COLA's pending the completion of negotiations between King County and the Guild. The credit was reported as a negative expenditure which has offset the Police Operations YTD actual expenditures.

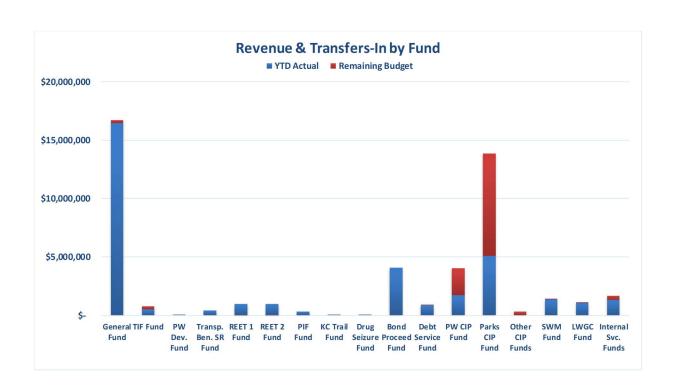
	2015 2016			2017	201	2018				% of Budget			
		YTD		YTD		YTD		Budget		YTD	\$ Variance		Rec./Expd.
Revenues													
<b>Grants and Contributions</b>	\$	20,795	\$	20,189	\$	29,011	\$	30,030	\$	22,375	\$	(7,655)	75%
Criminal Justice Contract Svcs.		41,045		42,126		43,271		38,170		44,544	\$	6,374	117%
Criminal Justice - Special Prog.		23,722		24,805		25,439		21,270		26,097	\$	4,827	123%
Criminal Justice Low Population		6,474		6,803		7,009		6,260		7,220	\$	960	115%
Criminal Justice - DUI		3,671		3,851		3,757		4,800		3,681	\$	(1,119)	77%
Impound Fees		6,800		9,000		9,500		9,380		7,500	\$	(1,880)	80%
False Alarm Fees		1,650		2,775		1,900		770		3,075	\$	2,305	399%
Municipal Court		108,556		100,402		118,835		105,410		123,220	\$	17,810	117%
TSD School Resource Officer		-		-		88,916		97,850		62,484	\$	(35,366)	64%
Donations/Miscellaneous		250		-		-		1,340		-	\$	(1,340)	0%
Total Revenues	\$	212,964	\$	209,951	\$	327,638	\$	315,280	\$	300,196	\$	(15,084)	95%
Francis di trans													
Expenditures  Delice Operations	<b>,</b>	2 770 000	۲.	4 422 654	<u>ر</u>	4 220 764	۲.	4 665 350	۲	4 444 405	۲.	(220.004)	OF0/
Police Operations	\$	3,779,896	Ş	4,122,654	Ş	4,229,764	\$	4,665,359	\$	4,444,495	\$	(220,864)	95%
Police Training		1,204		228		900		2,550		46.005	\$	(2,550)	0%
Police Facility		52,971		52,716		57,976		53,840		46,905	\$	(6,935)	87%
Police Special Programs		25,157		26,117		35,783		49,790		51,859	\$	2,069	104%
Jail		171,560		176,189		172,642		135,380		173,481	\$	38,101	128%
Municipal Court		289,951		293,983		297,344		350,030		357,912	\$	7,882	102%
Emergency Preparedness		23,838		40,132		48,284		38,960		25,172	\$	(13,788)	65%
Total Expenditures	\$	4,344,576	\$	4,712,019	\$	4,842,693	\$	5,295,909	\$	5,099,825	\$	(196,084)	96%
Revenues Under Expenditures	\$	(4,131,613)	\$	(4,502,068)	\$	(4,515,055)	\$	(4,980,629)	\$	(4,799,629)	\$	181,000	96%

# **Budget vs. Actual**

#### **Budget vs Actual Revenue & Transfers-In by Fund**

As of December 31, 2018

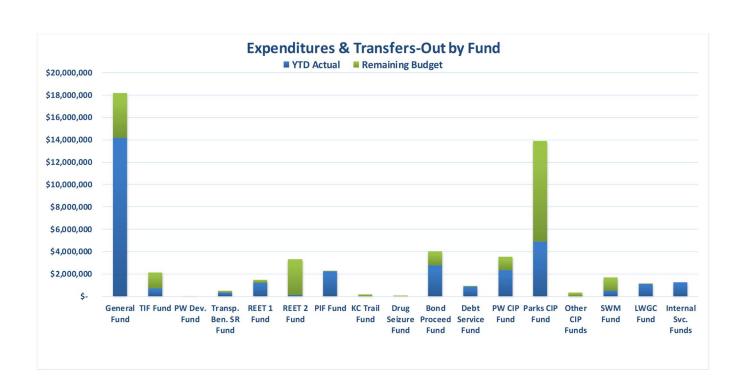
			Remaining
Fund	Budget	YTD Actual	Budget
General Fund	\$ 16,742,202	\$ 16,453,140	\$ 289,062
Transportation Impact Fee Fund	744,630	512,787	231,843
PW Development Fund	1,800	5,412	(3,612)
Transportation Benefit SR Fund	382,600	389,154	(6,554)
REET 1 Fund (Transportation)	786,930	982,467	(195,537)
REET 2 Fund (Parks)	771,680	985,460	(213,780)
Parks Impact Fee fund	251,670	308,640	(56,970)
King County Trail & Open Space Fund	22,490	58,331	(35,841)
Drug Seizures Fund	10,320	18,784	(8,464)
Bond Proceed Fund	4,059,140	4,060,194	(1,054)
Debt Service Fund	890,157	887,503	2,654
Public Works CIP Fund	4,029,262	1,696,078	2,333,184
Parks CIP Fund	13,879,532	5,071,503	8,808,029
Other CIP Funds	324,500	25,397	299,103
Surface Water Management	1,382,530	1,379,029	3,501
Lake Wilderness Golf Course Fund	1,130,030	1,086,461	43,569
Internal Service Funds	1,669,466	1,336,489	332,977
Totals	\$ 47,078,939	\$ 35,256,829	\$ 11,822,110



## **Budget vs Actual Expenditures & Transfers-Out by Fund**

As of December 31, 2018

			Remaining
Fund	Budget	YTD Actual	Budget
General Fund	\$ 18,163,546	\$ 14,153,658	\$ 4,009,888
Transportation Impact Fee Fund	2,141,033	747,652	1,393,381
PW Development Fund	-	-	-
Transportation Benefit SR Fund	484,094	326,452	157,642
REET 1 Fund (Transportation)	1,484,477	1,218,452	266,025
REET 2 Fund (Parks)	3,325,811	139,195	3,186,616
Parks Impact Fee fund	2,302,815	2,244,420	58,395
King County Trail & Open Space Fund	196,900	-	196,900
Drug Seizures Fund	28,730	20,521	8,209
Bond Proceed Fund	4,059,140	2,781,799	1,277,341
Debt Service Fund	890,158	887,503	2,655
Public Works CIP Fund	3,569,262	2,333,564	1,235,698
Parks CIP Fund	13,879,532	4,903,505	8,976,027
Other CIP Funds	324,500	15,311	309,189
Surface Water Management	1,703,190	526,231	1,176,959
Lake Wilderness Golf Course Fund	1,125,420	1,119,616	5,804
Internal Service Funds	1,256,663	1,277,819	(21,156)
Total	\$ 54,935,271	\$ 32,695,696	\$ 22,239,575



# **Fund Balance Summary**

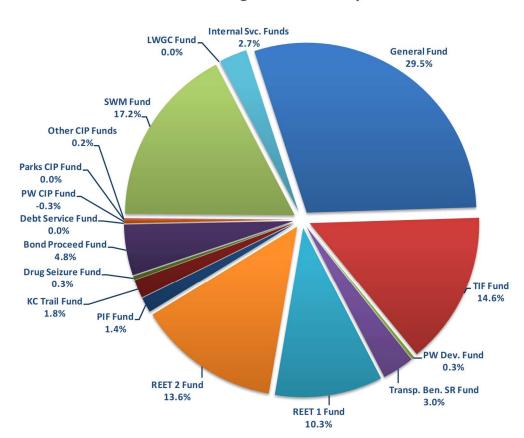
#### **Ending Fund Balance**

As of December 31, 2018

Fund	Be	ginning Fund Balance	Revenues & Transfers-In	penditures & ansfers-Out	E	nding Fund Balance
General Fund	\$	5,491,168	\$ 16,453,140	\$ 14,153,658	\$	7,790,651
Transportation Impact Fee Fund		4,094,973	512,787	747,652		3,860,108
PW Development Fund		62,529	5,412	-		67,941
Transportation Benefit SR Fund		737,644	389,154	326,452		800,346
REET 1 Fund (Transportation)		2,949,850	982,467	1,218,452		2,713,865
REET 2 Fund (Parks)		2,746,149	985,460	139,195		3,592,415
Parks Impact Fee Fund		2,318,710	308,640	2,244,420		382,931
King County Trail & Open Space Fund		405,744	58,331	-		464,074
Drug Seizures Fund		93,290	18,784	20,521		91,553
Bond Proceed Fund		-	4,060,194	2,781,799		1,278,395
Debt Service Fund		-	887,503	887,503		0
Public Works CIP Fund		556,196	1,696,078	2,333,564		(81,289)
Parks CIP Fund		(167,998)	5,071,503	4,903,505		-
Other CIP Funds		31,775	25,397	15,311		41,861
Surface Water Management		3,686,267	1,379,029	526,231		4,539,065
Lake Wilderness Golf Course Fund		28,205	1,086,461	1,119,616		(4,949)
Internal Service Funds*		643,722	1,336,489	1,277,819		702,392
Total _		23,678,225	\$ 35,256,829	\$ 32,695,696	\$	26,239,358

<sup>\*</sup>Ending Fund Balance primarily consists of equipment replacement reserves.

## **Ending Fund Balance by Fund**



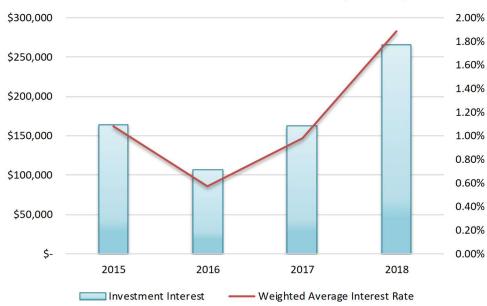
#### **Cash and Investments**

Total cash and investments as of December 31, 2018 were \$28,202,740. This balance consists of two categories: (1) Cash and Cash Equivalents and (2) Investments. Cash and Cash Equivalents include imprest funds—petty cash, change funds, and cash held with vendors (i.e. Post Office)—as well as the City's general checking account. Investments in the Local Government Investment Pool (LGIP) are considered to be cash equivalents due to the high liquidity of the funds. The City's investment portfolio consists of two investments in securities which will pay interest at maturity.

The City has seen higher than typical interest revenue due, in part, to the rising LGIP interest rate which has increased from 0.18% in December 2015 to 2.06% in December 2018. The City is currently maintaining a high Cash and Cash Equivalents balance in preparation for several large parks and public works capital projects occurring in 2018 and 2019.

	Interest Beginning			F	Receipts and	Di	sbursements	Ending
	Rate	Rate Bala		Investments			Investments	Balance
			1/1/2018		Purchased	Sc	old/Matured	12/31/2018
Cash & Cash Equivalents								
Petty Cash/Imprest Funds		\$	20,500	\$	4,850	\$	(5,350)	\$ 20,000
Checking Account			7,253,361		25,195,371		(30,118,804)	2,329,928
LGIP	2.06%		15,772,118		9,061,028		(1,211,934)	23,621,212
Subtotal: Cash & Cash Equivalents			23,045,979		34,261,249		(31,336,088)	25,971,140
Investments at Market Value								
Description								
Governmental Agencies	_		2,184,234		1,250,000		(1,202,634)	2,231,600
Subtotal: Investments	•		2,184,234		1,250,000		(1,202,634)	2,231,600
Total of Cash & Investments	-	\$	25,230,213	\$	35,511,249	\$	(32,538,722)	\$ 28,202,740

## Investment Interest (Annual Comparison)



#### **Debt Service**

During 2018, the City made \$809,621 in annual debt payments for principal and \$77,882 for interest. Long-term debt balance of \$6,702,726 consisted of two types, Public Works Infrastructure Loans and General Obligation Bonds. The City has two state infrastructure loans for Capital Projects T06 (SR 169 – SR 516 to SE 264<sup>th</sup> St) and T16 (SR 516 & 228<sup>th</sup> Ave Intersection). They both mature in 2024 with combined outstanding principal of \$1,107,726. The General Obligation Bonds are as follows: Councilmanic General Obligation Bond maturing in 2023 to aid in the construction of Ravensdale Park, one Refunding General Obligation Bond maturing in 2020 for the purchase of the Legacy Site and one Councilmanic General Obligation Bond maturing in 2037 for the construction of the Summit Park project. The total combined outstanding principal for the bonds is \$5,595,000. Debt service payments are funded through a combination of the General Fund, Real Estate Excise Tax, and the Transportation Impact Fee Funds.

Total Annual Debt Service											
Year	F	Principal	ı	nterest	Total						
2019	\$	944,621	\$	234,866	\$ 1,179,487						
2020		999,621		180,341	1,179,961						
2021		504,621		151,122	655,743						
2022		509,621		141,754	651,375						
2023-24	3	3,744,242	2	1,121,194	4,865,436						
Total	\$ 6	5,702,726	\$ 1	L,907,159	\$ 8,609,885						

		State Infrastructure Loan - 0.5%							State Infrastructure Loan - 0.5%								
	2005 Loan - SR 516 - Witte to 228th						2005 Loan - SR 169 - SR 516 to 264th										
Year		Principal		Interest		Balance			Principal		Interest		Balance				
2019	\$	75,356	\$	2,261	\$	376,779		\$	109,265	\$	3,278	\$	546,326				
2020		75,356		1,884		301,423			109,265		2,732		437,061				
2021		75,356		1,507		226,067			109,265		2,185		327,796				
2022		75,356		1,130		150,712			109,265		1,639		218,530				
2023-24		150,712		1,130		75,356			218,530		1,639		109,265				
	\$	452,135	\$	10,550	\$	462,684	-	\$	655,591	\$	15,297	\$	670,888				

	<b>2014</b> Cou	uncilmanic	<b>GO Bonds</b>		2015 Re	efunding GC	) Bo	onds	2018 Councilmanic GO Bonds				
Year	Principal	Interest	Balan	<u>e</u> _	Principal	Interest		Balance		Principal	Interest	Balance	
2019	\$160,000	\$19,205	\$ 675,00	) \$	485,000	\$ 34,550	\$	500,000	\$	115,000	\$ 175,572	\$3,660,000	
2020	165,000	15,525	510,00	)	500,000	20,000		-		150,000	140,200	3,510,000	
2021	165,000	11,730	345,00	)	-	-		-		155,000	135,700	3,355,000	
2022	170,000	7,935	175,00	)	-	-		-		155,000	131,050	3,200,000	
2023-24	175,000	4,025	-		-	-		-	3	3,200,000	1,114,400	-	
Total	\$835,000	\$81,190	\$ 916,19		985,000	\$103,200	\$:	1,088,200	\$ 3	3,775,000	\$1,696,922	\$5,471,922	